



The Bhagirathi Co-op. Milk Producers' Union Ltd.

(A Govt. of West Bengal Project)

Feeder Dairy: P.O-Berhampore: PIN -742101: Dist.-Murshidabad

e-mail: bhagirathi6@rediffmail.com; Website: www.bhagirathimilk.com

NOTICE INVITING E-TENDER

BU/PUR/COM&APL/1363

Dated: 21/11/2025

The Bhagirathi Cooperative Milk Producers' Union Limited invites Online Tender (E-Tender) in two bid system for **Procure Three sets of Computers for Purchase Section** at Feeder Dairy.

IMPORTANT DATE AND TIME SCHEDULE

Sl. No.	Particulars	Date & Time
1	Date of uploading (Publishing)of N.I.T. Documents (Online)	21.11.2025 at 1600 hrs
2	Documents download start date (Online)	21.11.2025 at 1605 hrs
3	Technical Bid proposal submission start date (Online)	21.11.2025 at 1610 hrs
4	Bid Submission end date (Online)	13.12.2025 at 1600 hrs
5	Technical bid opening date	15.12.2025 at 1600 hrs
6	Pre bid Meeting & Site Inspection Mandatory	NIL
7	Financial Bid Opening date	To be notified later

The details of work are given below:

Nature of Work	Supply of Three sets of Computers
Scope of Work	Supply of Three sets of Computers
Estimated Cost of Work	Rate to be offered by the bidder as per prevailing market rate.
Statutory & Non Statutory Documents	<ol style="list-style-type: none">1. Specific OEM Authorization Certificate (MAF). Ink-signed and stamped by OEM with bid number and date clearly mentioned.2. Trade License.3. GSTIN(GST Registration Certificate)4. PAN CARD5. Bidder must provide letters of authorization from principal companies (HP) for participation in this tender and rendering services and support as per terms and conditions of the tender. <p>N.B: All these documents are mandatory. Failure to upload the documents will result in disqualification during technical bid. No document is to be sent physically.</p>
Earnest Money Deposit	<p>The EMD amounting to Rs. 5,000/- should be deposited online through Net Banking, NEFT/RTGS in favour of The Bhagirathi Cooperative Milk Producers' Union Limited payable at Berhampore.</p> <p>EMD shall not carry interest.</p> <p>Tenderers will select the Tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payments modes (vide Finance DepartmentMemorandum no. 3975-F(Y) Dt. 28/07/2016) :</p> <ol style="list-style-type: none">1. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of paymentthrough ICICI Bank Payment Gateway.2. RTGS/NEFT in case of offline payment through bank accounts in any Bank.

Payment procedure

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :

1. On selection of net banking as the payment mode, the bidder will be directed to ICICI BankPayment Gateway webpage (along with a string containing a Unique ID) where he will select theBank through which he wants to do the transaction.
2. Bidder will make the payment after entering his Unique ID and password of the bank to processthe transaction.
3. Bidder will receive a confirmation message regarding success/failure of the transaction.
 1. If the transaction is successful, the amount paid by the bidder will get credited in the respectivePooling account of The Bhagirathi Cooperative Milk Producers' Union Limitedmaintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata forcollection of EMD/Tender Fees.
 2. For transaction failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

1. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filledchallan having the details to process RTGS/NEFT transaction.
2. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT paymentusing his Bank account.
3. Once payment is made, the bidder Will come back to the e-Procurement portal after expiry of areasonable time to enable the NEFT/RTGS process to complete, in order to verify the paymentmade and continue the bidding process.
4. If verification is successful, the fund will get credited to the respective Pooling account of The Bhagirathi Cooperative Milk Producers' Union Limited maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road for collection of EMD/Tender Fees.
3. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
4. But if the payment verification is unsuccessful, the amount will be returned to the bidder'saccount.

B. Refund/Settlement Process:

- i. After opening of the bids and technical evaluation of the same by the Quotation inviting authoritythrough electronic processing in the e-Procurement portal of the State Government, the Quotationinviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to therespective bidders' bank accounts from which they made the payment transaction. Such refundwill take place within T+2 Bank Working Days where T will mean the date on which informationon rejection of bid is uploaded to the e-Procurement portal by the Tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e Procurement portal, EMD ofthe technically qualified bidders other than

	<p>that of the L1 will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the Quotation inviting authority.</p> <p>iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal and the information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.</p> <p>v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –</p> <p>a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L1 bidder.</p> <p>b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.</p> <p>In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.</p> <p>vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.</p> <p>vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head “0070-60-800-013-27” through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.</p> <p>viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD (if any) were initiated.</p>
Bid Document	The bid document is available in the E-Tendering Portal of Govt. of West Bengal https://wbtenders.gov.in .
Technical Bid Evaluation	The Technical Bid will be evaluated by the Tender Committee. Bidders shall upload all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.
Financial Bid	<p>Rate shall be quoted in the Financial bid</p> <p>The bidder shall quote the rate online through Computer only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the bidder are to be uploaded (Excel file).</p> <p>The rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands, tolls etc. The tenderer shall include income tax, GST etc as applicable, octroi if any and all other charges if applicable while quoting the rate, FOR (freight on road) delivery of the material in the place of delivery.</p>
Validity of Bid	90 days
Award of Contract	The bidder/bidders shall be selected after item-wise evaluation (Financial Evaluation shall be done separately) of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the tender.
Publication of Tender	1. E-Procurement Portal Govt. of West Bengal (https://wbtenders.gov.in)

	2. Website of the Milk Union (www.bhagirathimilk.com)
	3. Office Notice Board

TECHNICAL SPECIFICATIONS

Sl. No.	Particulars	Quantity
01.	Desktop Set Specification: As per ANNEXURE-A	02 Nos.
02.	Laptop Specification: As per ANNEXURE-A	01 No.

General Terms & Conditions

- During evaluation the Milk Union may summon any bidder and seek clarification/information regarding bids within the stipulated time frame. In case the bidders fail to clarify any query during the stipulated time frame the bid shall be liable for rejection.
- The Milk Union may reject any bid from any party with unsatisfactory performance with the Milk Union or any other Milk Union in the past.
- Inspection of materials may be undertaken at the supplier's premises whenever necessary by the Tendering Authority/ any officer authorized by the undersigned.
- Bidders are required to go through the Tender Documents understand the requirement and then quote their rate. Rate once quoted by the bidder shall be deemed to be quoted by the bidder after understanding the requirements of the Milk Union. Rates once quoted are final and no alteration in rate shall be allowed.
- Price:** Price to be quoted as per BOQ. Price to be quoted must be inclusive of all taxes and levies, transit insurance and any other incidental charges FOR Bhagirathi Milk Union.
- Payment shall be made within 30 days in NEFT/RTGS** on receipt of quality report of the supplied materials from Requisitioning Authority & on submission of Bill in duplicate along with the received challans from the Competent Authority. If the materials received does not conform to the above prescribed standard then the materials shall not be accepted or rejected after joint inspection.
- EMD & Security Deposit:** EMD shall not carry interest. EMD of the successful bidders shall be converted into Security Deposit and shall be released along with the first phase of payment. EMD of disqualified bidders shall be refunded as per norms.
- Insurance:** - The supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. If the components are not handed over to The Bhagirathi Co-operative Milk Producers Union Ltd. within the specified period, the insurance will have to be extended by the supplier at their cost till the successful handing over of the goods to The Bhagirathi Co-operative Milk Producers' Union Ltd.
- Penal Measure:** Time being the essence of the contract, failure to supply the materials within due time shall invite penalty. For violation of any terms and conditions of the contract the Bhagirathi Milk Union reserves the right to cancel the contract without assigning any reason thereof. On termination of Contract the Security Deposit will be forfeited and the resultant loss shall be recovered from the company. The subsequent company will be blacklisted for 3 years.
- Loading and Unloading** of goods is the responsibility of the supplier. If the Milk Union makes its own arrangement for the unloading of the materials the respective cost of the same shall be deducted from the bidder.
- Documentation:** Complete documentation like principal warranty papers, manuals, document of technical specifications and guarantee cards have to be furnished by the supplier. Failure to submit

any of the above documents in hard copies at the time of supply of the materials shall lead to non-acceptance of the material.

12. **Inspection:** The Milk Union shall make a detailed inspection of all components prior to the acceptance of the material. The Milk Union can also conduct joint inspection or engage a third party for inspection of the components.
13. **Warranty:** The bidder must provide 3 years of comprehensive onsite warranty against each item. Materials delivered if found to be possessing manufacturing defect must be replaced by the supplier within 7 days with new item failure to which shall attract penalty and forfeiture of Security Deposit. The subsequent company shall also be blacklisted from participation into any tender for 3 years.
14. **Service Centre:** Bidder must have a service centre in the WB region. Proof like electricity bill, municipal tax receipt etc., must be provided.
15. **Delivery:** The materials must be delivered in the Office of The Bhagirathi Cooperative Milk Producers' Union Ltd. Feeder Dairy, Panchantala, Berhampore, Murshidabad, Pin-742101, West Bengal.
16. **Standards:** The Goods supplied under this Agreement shall conform to the standards mentioned in the Technical Specifications and when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin.
17. **Registration of Goods:** If required under the Applicable Law, Goods supplied under the Agreement shall be registered for use in India.
18. **Packing:** The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their destination, as indicated in the Purchase Order. Damaged goods shall not be accepted.
19. **Dispute Resolution** Any dispute arising out of the Agreement, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration and Conciliation Act of 1996 of India. The venue of adjudication/arbitration shall be Kolkata. The language of arbitration shall be English.
20. **Applicable Law:** The Agreement shall be interpreted in accordance with the laws of Union of India.
21. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or Act of God (hereinafter referred to as events) neither party shall have any claim for damages against other in respect of such non-performance or delay in performance.
22. The undersigned reserves the right to accept or reject any tenders and to cancel the entire tender process without assigning any reason whatsoever.

Sd/-
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:-

1. E-Procurement portal of Govt. of West Bengal (<https://wbtenders.gov.in>)
2. Official Website (www.bhagirathimilk.com)
3. Office Notice Board

(ANNEXURE-A)

SPECIFICATION OF COMPUTERS

1. Computer

Hardware & Software	Models of PC offered should be of Enterprise / Business Class Desktop PC (OEM). Home / SMB Class Desktop PC shall not be accepted.
Make	HP (Computers other than these makes shall not be accepted)
Processor	13th Generation Intel Core i5 or higher.
Form Factor	Tower Model
Chipset	Intel Chipset Supporting the above processor
Memory	8 GB DDR4 SDRAM
Internal Storage	500 GB SSD (Solid State Drive NVME/M.2)
Graphics	Integrated Intel HD Graphics supporting 1600 x 1200 resolutions
Audio	Integrated high-definition audio
Network	10/100/1000 Mbps Gigabit Ethernet. Device must support USB Tethering from Smart phones or USB dongles.
Wireless	Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 4.2 wireless card.
Display Monitor	24" wide screen LCD/ LED Backlit TFT Colour HD Monitor with 1366 x 768 native Resolutions.
Input Devices	USB standard Keyboard and USB Optical 2 button Scroll Mouse with Mouse Pad
Ports & Connectors	1 VGA Port, 1 HDMI Port, 1 Microphone / Headphone jack, 1 RJ45 Port.
USB Ports	8 USB 2.0 Ports (Min. two on front and two on rear side), out of USB: 2 USB 10 GBPS Port. 1 type C Port.
PCI Slots	Minimum 2 free PCI Slots.
Storage Expandability	CPU should have the expendability up to 2 TB HDD and 1 TB PCIe® NVMe M.2 SSD
Power supply	180-240 W with 92% efficiency or better
Compatibility	Windows 11/ Windows 10 Compliant.
Operating System	Licensed Windows 11 professional 64 bit Preloaded.
Warrantee obligation	1. Problem resolved within 24 hours of attending the call. 2. Within 48 hours in case any part is replaced.
Scope of work	Installation and configuration.
Monitor	
Make	HP Series 5 Pro 24" WUXGA Monitor – 524 pn
Display (Diagonal)	61 cm (24") LED Display.
Backlight	LED Backlight
Panel Type	IPS Panel
Color Gamut	100% sRGB
Resolution	WUXGA (1920 × 1200 @ 100 Hz) and 16:10 aspect ratio.
Screen Resolution Type	Full HD
Screen Form Factor	Flat
Viewing angle	Horizontal and Vertical viewing angle 178°
Contrast Ratio	1500:1
Response Time	5 ms GTG with overdrive)
Connectivity	HDMI/VGA
others	Material with higher specification shall also be accepted.

2. Laptop

Category	Specification
Product Make	HP
Product Type	Product offered must be business class/commercial.
Form Factor	Laptop
Operating System	Original Windows 11 professional 64 bit Preloaded.
Processor	Intel® Core™ i5-1335U (13th Gen, up to 4.6 GHz, 12 MB cache, 10 cores, 12 threads)Intel® Turbo Boost Technology
RAM	16 GB DDR4-3200 MHz (1 x 8 GB)
Memory Slots	2 SODIMM
Memory Speed	Up to 3200 MT/s
Storage Type	1 TB PCIe® NVMe™ SSD
Graphics	Intel® UHD Graphics
Screen Size	35.6 cm (14")
Resolution	HD (1366 x 768)
Panel	Anti-glare, 250 nits, 45% NTSC
Audio	Stereo speakers, integrated digital microphone
Camera	720p HD
Keyboard	Spill-resistant, full-size, backlit
Pointing Device	Touchpad with multi-touch gesture support
Wireless	Realtek Wi-Fi 6 (2x2) and Bluetooth® 5.3
Ports	1 x USB Type-C® (5Gbps), 2 x USB Type-A (5Gbps), 1 x HDMI 1.4b, 1 x AC Power, 1 x Headphone/Microphone Combo, 1 x Ethernet (RJ45) (If not available USB C to Ethernet Port to be supplied by bidder of make HP)
Adapter	HP Smart 65W EM External AC Adapter
Battery Type	3-cell, 41 Wh Li-ion (HP Long Life)
Standard Warranty	3 years Comprehensive Onsite Warranty from principal company.
Accessories	Premium Quality Laptop Bag with the logo of principal company.
Installation	Configuration & Installation to be done by the supplier

Sd/-

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Milk Producers' Union Ltd.